

St.Xavier's Catholic College of Engineering (Autonomous)
Nagercoil – 629003

Discipline Sub Committee Meeting (2024-2025)


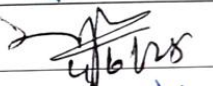




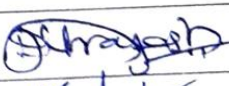
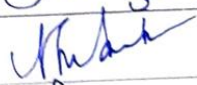



Even Semester

Attendance

Date: 04.06.2025

Venue : Board Room

Time : 3.30 PM

Sl.No	Name	Designation	Signature
1	Dr.J.Maheswaran	Principal	
2	Dr.V.Christus Jeya Singh	Vice-Principal	
3	Dr.F.Ramesh Dhanaseelan	Prof./MCA	
4	Mrs.J.Sagaya Emerlin Joshila	Physical Directress	
5	Mr.L.G.X.Agnel Livingston	Asst.Prof./CSE	- AA -
6	Dr.S.Frank Stephen	Asst.Prof./CE	
7	Dr.S.Absa	Asst.Prof./ECE	
8	Dr.M.John Bosco	Asst.Prof./EEE	- AA -
9	Dr.D.Hevin Rajesh	Asso.Prof./IT	
10	Mr.M.M.Anwar Rajesh	Asst.Prof./ME	
11	Dr.M.Babima	Asst.Prof./MBA	
12	Dr.J.P.Vidya	Asst.Prof./H&S	
13	Ms.M.Jasmin Mary	Asst.Prof./AI	

St. Xavier's Catholic College of Engineering (Autonomous)
Nagercoil - 629 003

Discipline Sub Committee Meeting-EVEN Semester 2024-'25

Minutes of the meeting

Date: 04.06.2025

Venue: Board Room

Time: 3.30 pm to 4.30 pm

Members attended: Enclosed

Agenda:

- Review of the minutes of previous meeting & action taken.
- Discussions on the previous Department Discipline Coordinators committee meeting.
- Disciplinary cases reported even semester of the academic year 2024-2025.
- Other matters.

Principal welcomed the members and presented the agenda.

1. Review of the minutes of previous meeting & action taken (held on 25.11.2024)

Sl. No.	Minutes	Action taken
1	Planned to allocate 3 to 4 securities in the main gates to check the students uniform in the morning	Not yet finalized
2	Security staff should be trained and a meeting should be conducted.	A meeting was conducted and rules were explained.
3	If a student is booked for any disciplinary issue for more than 3 times, an automatic fine scheme should be added in SXCCE-APP and the same should be integrated with parent app to notify the violations regularly.	Automatic fine scheme is not yet finalized and the disciplinary issues are integrated with parent app.
4	After clearing all the disciplinary issues, no dues certificate should be generated automatically.	Not yet finalized
5	Planned to introduce one more option in the SXCCE-APP "Damage to college property".	Implemented
6	Keep steel rack in all the staff room for locking the mobile phones of students.	Decided not to provide this facility now to the students.

2. Discussions in the previous Department Discipline Coordinators committee meeting (held on 07.05.2025)

Sl. No.	Discussion
1	Each mentor and HoD should close the action taken report in the "Discipline App" at the end of each semester to make the count level to zero.
2	All the Labs should be equipped with speaker so that all the students get the information.
3	The details of the action taken on any disciplinary issues should be displayed in notice board of each department.
4	Introduce bouncers to monitor discipline at the gates and other places in the college premises.

3. Disciplinary cases reported during even semester of the academic year 2024-2025.

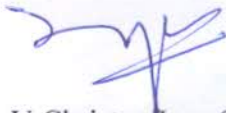
1. 528 number of cases were booked through mobile app for student late to the college and improper dress code. Respective mentors & HoDs dealt the deviations of the students with the intimations to parents.
2. Seven Students from II-year B.E(1 student from ECE, 2 from AI &DS, 2 from CSE, 2 from Mech) were suspended for two weeks for their involvement in a clash on 10.02.2025. With the severe warning and undertaking signed by their parents, one student was fined Rs.15000/- towards poor student's welfare fund and the other six students were fined Rs.10000/-
3. Five students from II-year mechanical students misbehaved during the Industrial visit on 13.03.2025. All the students were suspended for three weeks. With the severe warning and undertaking signed by their parents, four students were fined Rs. 15000/- towards poor student's welfare fund, one student was fined Rs. 2,000/- based on their involvement in the issue.
4. Two students from final civil quarreled on 2.4.2025. The students were suspended for four weeks. With the severe warning and undertaking signed by their parents, one student was fined Rs.10,000/- towards poor student's welfare fund and the other student was given a warning.

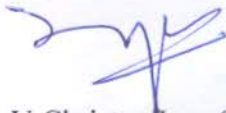
5. Three students (Two students from I AI &DS, one student from IV CSE) were quarrelled on 6.5.2025. All the students were suspended for two weeks. With the severe warning and undertaking signed by their parents, one student who involved severely was fined Rs.7,500/- towards poor student's welfare fund, other one fined Rs.5,000/- and next one Rs.1,000 depends their involvement in the issue.
6. Four students (3 students from I year Mechanical, one student from I-CSE misbehaved on 24.5.2025. All the students were suspended for two weeks. With the severe warning and undertaking signed by their parents, one hostel student was fined Rs.10,000/- towards poor student's welfare fund, other one fined Rs.2,000/- and decided to give TC for two students or apply for transfer.


4. Discussion and Decisions


- Discipline duty should be assigned to all professors, Associate Professors and Assistant Professors.
- During exam time, the discipline duty is scheduled to be from 8.30 a.m. to 9.30 a.m.
- Proper dress code should be monitored during exam time.

Principal thanked all the members and the meeting came to an end at 4.30 PM.



Dr.F.Ramesh Dhanaseelan
Professor, Dept. of
Computer Applications


Dr.V.Christus Jeya Singh
Vice-Principal & Dean-Student
Affairs


Dr.J.Maheswaran
Principal

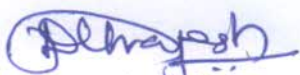

Dr.S.Absa,
Asst.Prof., Dept. of ECE

Dr.S.Frank Stephen,
Asst.Prof., Dept. of Civil Engg.


Mrs.Sahaya Emerlin Joshila,
Physical Directress



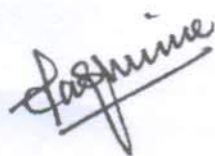
Mr.M.M.Anwar Rajesh,
Asst.Prof., Dept. of
Mechanical Engineering.



Dr.D.Hevin Rajesh,
Asso.Prof., Dept. of IT



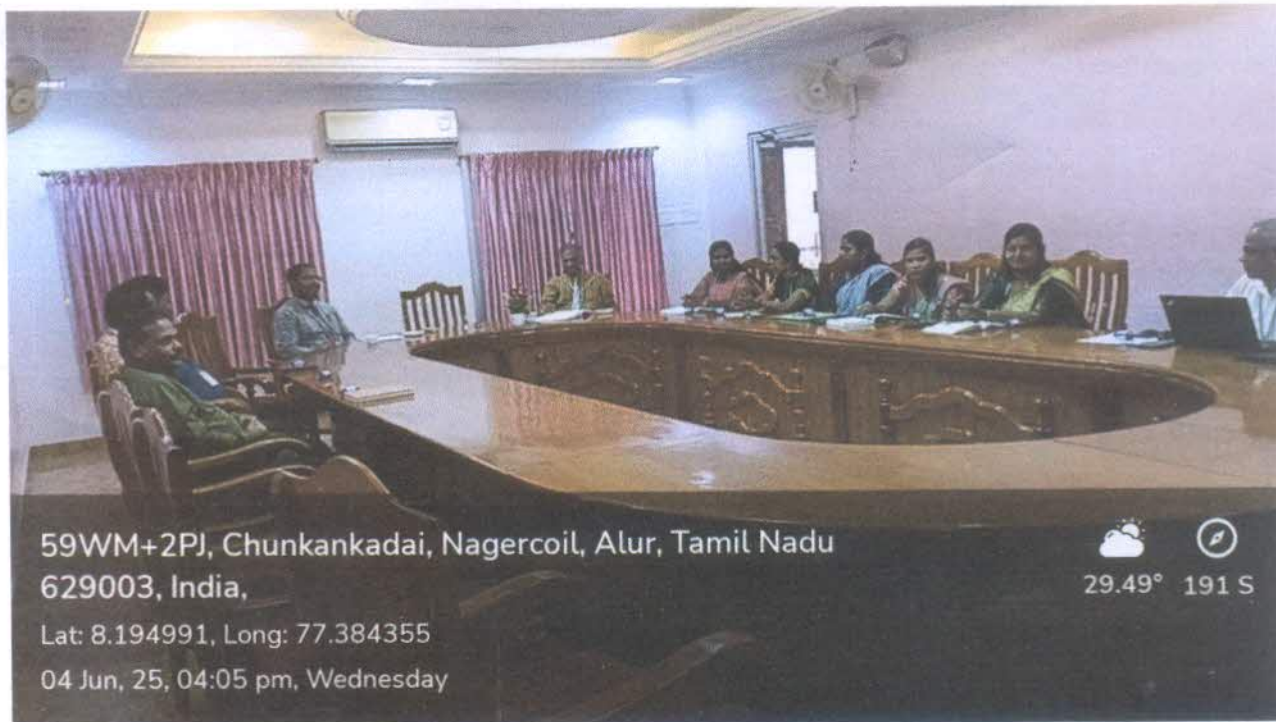
Dr.J.P.Vidya
Asst. Prof.,
Dept. of H &S.



Ms.M.Jasmin Mary,
Asst. Prof.,
Dept. of AI& DS



Dr.M Babima,
Asst. Prof.,
Dept. of Management Studies



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04 Jun, 25, 04:05 pm, Wednesday

 
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